

**Minutes from the Regular Meeting of the
Duck Bay Community Council held on
Monday September 12, 2011 at 4:30 PM**

Attendance:	Elaine Ferland	Mayor
	Julian Boucher	Deputy Mayor
	Charlotte Boucher	Councillor
	Louie Genaille	Councillor
	John Parenteau	Councillor
	Matthew Parenteau	CAO
	Colleen Genaille	ACAO
Delegation/Guests:	Sidney Parenteau	Water Operator
	Delmar Kipling	Public Works
	Leonard Thompson	Community Resident
	Thomas Chartrand	Community Resident
	Adelard Delaronde	Community Constable
	Laurie Maynard	MDC/ANA
Absent:	Charlene Chartrand	Councillor
	Keith Sanderson	Councillor

Meeting Called To Order – Elaine Ferland – Chair – 4:49 PM

Resolution #251 – 11/12

Approval of Agenda

Moved By: Julian Boucher

Seconded By: Charlotte Boucher

Whereas: The agenda for today's meeting has been presented.

Be It Resolved That: The agenda has been reviewed and have added Leonard Thompson Sr., Thomas Chartrand, and Sidney Parenteau as Guests and have moved Sidney and Adelard to #1 and 2 under delegation and guests.

Carried.

Resolution #252 – 11/12

Approval of Minutes from Last Meetings

Moved By: Louie Genaille

Seconded By: Julian Boucher

Whereas: Minutes from previous meetings have been reviewed.

Be It Resolved That: Minutes from August 5th and September 1st have been approved as presented.

Carried.

Sidney Parenteau – Water Treatment Plant

- Has stated that he will not be able to come on full time until before the next regular meeting.
- All problems at the WTP are being addressed and he is working with Dennis Kolochuk to address these problems.
- Dennis has given Council a pump to fill the reservoir which has been operating on a low level for some time.
- Needs to replace a pump at the lift station.
- Will supply a list to Council of all the things that need to be done that are priority and pricing of all the work.
- Sidney and Delmar need to watch expenditures closely.
- Need to get new keys and locks at WTP. Outside lighting is not working. Need to check into getting cameras outside the premises.

Councillor – John Parenteau – Arrived at Meeting – 5:09 PM

- Need to get quote from a locksmith to change 2 locks at WTP and 1 at the Auxiliary Pump House.
- Lights are broken at the hall.
- Delmar needs to include pricing for repairs in his reports.

Thomas Chartrand – Guest

- Is requesting to buy old Drop In Centre building. Will be used for future use.

Resolution #253 – 11/12

Ladel Construction

Moved By: John Parenteau

Seconded By: Julian Boucher

Whereas: Ladel construction had hooked up to Frontier School Division's septic tank while constructing the new administration building.

Be It Resolved That: Ladel construction will supply and hook up a new septic tank for the new administration building.

Carried.

Adelard Delaronde – Community Constable

Resolution #254 – 11/12

To Move In Camera

Moved By: John Parenteau

Seconded By: Louie Genaille

Whereas: There is a need to move in camera to discuss issues with an employee.

Be It Resolved That: The meeting will now move in camera.

Carried.

In Camera Discussion

Resolution #255 – 11/12

To Move out of In Camera

Moved By: Louie Genaille

Seconded By: John Parenteau

Whereas: The meeting needs to move out of in camera to continue.

Be It Resolved That: The meeting will now move out of in camera.

Carried.

Resolution #256 – 11/12

Adelard Delaronde – Leave

Moved By: Louie Genaille

Seconded By: Julian Boucher

Whereas: A Community Health Worker has recommended a leave of absence for Adelard.

And Whereas: Council has supported critical stress debriefing.

Be It Resolved That: Adelard will be on stress leave for 6 weeks effective September 22, 2011.

Carried.

- Constable vehicle will be parked at Councillor Keith Sanderson's home.
- Need to post notice of Community Constable's leave.

Resolution #257 – 11/12

Adelard – Reimbursement

Moved By: John Parenteau

Seconded By: Louie Genaille

Whereas: Adelard has provided an invoice for the use of his truck, bike, and trailer and is requesting reimbursement at \$125 per week for the use of his vehicles by the Youth Flood Team.

Be It Resolved That: Matthew, and Julian will discuss this with the program coordinator to see if costs can be recovered by the program expenses.

Carried.

Laurie Maynard – MDC/ANA

- Will be continuing to monitor Council through reports on;
- Meeting Management
- Financial Reporting
- Problem Solving
- And us of policies and procedures.

Resolution #258 – 11/12

Financial Report

Moved By: John Parenteau

Seconded By: Louie Genaille

Whereas: Financial reports for September as well as a cash flow to month end has been presented.

Be It Resolved That: The financial report and cash flow has been approved as presented.

Further Be It Resolved That: Petty Cash report must be submitted with every financial report and will be replenished upon submission of the report.

Carried.

Resolution #259 – 11/12

Approval of Recurring Bills

Moved By: Louie Genaille

Seconded By: John Parenteau

Whereas: Council has incurred reoccurring bills in the amount of \$2,377.85 for the month of September 2011.

Be It Resolved That: Approval has been given for amounts to be paid to all corresponding vendors as per attached list.

Further Be It Resolved That: Petty Cash will be added as a reoccurring bill.

Carried.

Resolution #260 -11/12

Approval of New Bills

Moved By: John Parenteau

Seconded By: Julian Boucher

Whereas: Council has incurred new bills in the amount of \$2,259.71 for the month of September 2011.

Be It Resolved That: Approval has been given for amounts to be paid to all corresponding vendors as per attached list.

Carried.

Resolution #261 – 11/12

Council Actions

Moved By: Julian Boucher

Seconded By: Elaine Ferland

Whereas: Actions are needed for fraud from former Community Administrative Officer.

Be It Resolved That: Council recommends that a judgement be filed on the title of the house.

Further Be It Resolved That: If house is ever sold amounts owing will be paid to Council.

Carried.

Resolution #262 – 11/12

Response Letter

Moved By: John Parenteau

Seconded By: Julian Boucher

Whereas: Council has received a letter indicating the transfer of funding from trust to Council for self administration.

Be It Resolved That: Mayor Elaine Ferland will respond to letter and will express concerns with ANA staff when requesting assistance and not having the proper knowledge to assist with dealing with assistance.

Carried.

Council Celebration – Return of Finances

- Council will host a Celebration for the return of financing when the grand opening of the new administration office is done.

Resolution #263 – 11/12

Kolochuk's Plumbing – Pumps

Moved By: Louie Genaille

Seconded By: Julian Boucher

Whereas: Kolochuk's Plumbing has provided Council with a pump to fill the reservoir with water from the lake.

Be It Resolved That: Approval has been given to purchase the pump from Kolochuk's plumbing in the amount of \$400.

Carried.

Resolution #264 – 11/12

Letter to Morley

Moved By: John Parenteau

Seconded By: Louie Genaille

Whereas: The problems at the waste disposal site are becoming environmental issues and council has received a fine for burning.

Be It Resolved That: Council is requesting assistance to ANA for help with the waste disposal site and how garbage should be sorted at the waste disposal site.

Further Be It Resolved That: A letter will be sent to Morley Nagle of ANA requesting a response to address these issues before the next regular meeting on or before October 5th.

Carried.

Resolution #265 – 11/12

Waste Disposal Site Fine

Moved By: John Parenteau

Seconded By: Julian Boucher

Whereas: There is a need to pay the fine that has been given to Council for the burning at the waste disposal site.

Be It Resolved That: The fine which is \$655.65 will be paid.

Carried.

Resolution #266 – 11/12

CAO Simply Accounting Training

Moved By: Elaine Ferland

Seconded By: Julian Boucher

Whereas: There is a need to send the CAO to Simply Accounting workshop in Thompson which will be held on October 3 – 7.

Be It Resolved That: Matthew will attend the workshop and all expenses will be covered for the workshop.

Carried.

Resolution #267 – 11/12

Payment Arrangement Agreements

Moved By: John Parenteau

Seconded By: Louie Genaille

Whereas: Council is in receipt of 9 applications from individuals with outstanding water bills.

Be It Resolved That: Council approves the agreements and accepts the terms outlined therein.

Carried.

Topic Discussed – Northern Links Workshop

- No Decision necessary

Topic Discussed – Manitoba Emergency Services Workshop

- Acting fire chief is away therefore, no decision is necessary.

Resolution # 268 – 11/12

Northern Harvest Forum

Moved By: Louie Genaille

Seconded By: Charlotte Boucher

Whereas: Council has invested in the community garden and in order to achieve better results it is imperative that people are informed on better growing procedures.

And Whereas: Council is in receipt of correspondence to attend the Northern Harvest Forum in The Pas.

Be It Resolved That: Councillor John Parenteau will attend the Northern Harvest Forum on behalf of Council.

Carried.

Resolution #269 – 11/12

Capital Approval Board

Moved By: Elaine Ferland

Seconded By: John Parenteau

Whereas: Council needs to approve Councillor Louie Genailles expenses to Capital Approval Board meetings in Winnipeg on September 26 – September 29.

Be It Resolved That: Councillor Genaille's expenses have been approved for the Capital Board meetings.

Further Be It Resolved That: Reimbursement request will be sent to ANA after Louie returns from meetings.

Carried.

Resolution #270 – 11/12

Release of Public Reserve

Moved By: John Parenteau

Seconded By: Julian Boucher

Whereas: Mr. Leonard Thompson has submitted an application for land on Public Reserve Plan 30157 Pt. NE 5-32-19.

Be It Resolved That: Council wishes to release the part of the public reserve which Mr. Thompson has applied for and approve his application.

Further Be It Resolved That: Correspondence and resolution will be forwarded to Laurie Maynard at ANA to find more information on the proper procedure to approve the land application.

Further Be It Resolved That: The public road adjacent to the lot will remain accessible for use by the public.

Carried.

Correspondence:

Kids Sport Manitoba

- Need to post notice indicating; Application for funding is available in the office; deadline for applications is October 15th.

Resolution #271 – 11/12

Coop Charge Card

Moved By: Julian Boucher

Seconded By: John Parenteau

Whereas: Dauphin Consumers Coop has sent a request to all its charge customers to obtain charge cards if they wish to continue using the service to purchase supplies.

Be It Resolved That: Council will request to obtain a charge card so that we may continue to use the charge services.

Carried.

Resolution #272 – 11/12

Adjournment: 7:51 PM

Moved By: John Parenteau

Seconded By: Julian Boucher

Whereas: Council has met and dealt with all agenda items.

Be It Resolved That: The meeting is adjourned at above noted time and Council will meet again the **Scheduled Special Meeting on September 28th at 4:30 PM.**

Carried.

Signature of Mayor / Deputy Mayor

Signature of Administrator